

Sacred Heart Catholic School Tuition Contract

2019-2020

This contract becomes effective upon the signature of the parent(s), upon acceptance by a Sacred Heart Catholic School Principal and upon payment of the non-refundable annual Registration Fee. Students are not officially registered until the Registration Fee and Tuition Contract are received by the school.

STUDENT NAME(S)	2019-2020 GRADE

RESPONSIBLE BILLING PARTY #1 (signature of all parties required on bottom of page 2)	
Billing Party Name(s)	
Street Address	
City/State/Zip	Email address
Home Phone	Cell Phone
Place of Employment	Work Phone
Relationship to Student	Does the student reside with this party?
RESPONSIBLE BILLING PARTY #2 (signature of all parties required on bottom of page 2)	
Billing Party Name(s)	
Street Address	
City/State/Zip	Email address
Home Phone	Cell Phone
Place of Employment	Work Phone
Relationship to Student	Does the student reside with this party?

Parish Affiliation

- Sacred Heart Parish
 St. Thomas Parish
 Other Parish _____
 Holy Rosary Parish
 St. Fabian Parish
 Non-Catholic

Active Catholic Rate tuition applies to those families who meet eligibility criteria. To receive the rate for each upcoming school year, returning families must submit a Parish Verification Form to a parish priest and return it to the school prior to April 15. The non-Catholic rate will be charged until a completed form is received. Forms are available in the school offices, or on the school website.

Tuition and Fees

Please review the "Tuition and Fees" document before signing this agreement. Cafeteria charges, Extended/After School Care fees, and all other charges incurred on a student's account are also subject to this contract.

Sacred Heart offers three options for tuition payment. Please choose one of the following:

- OPTION 1**
Pay tuition and the building fee in full by July 15, 2019.
- OPTION 2**
Pay ½ tuition and ½ building fee by July 15, 2019 and the balance of ½ tuition and ½ building fee by January 15, 2020.
- OPTION 3**
Pay tuition in 12 monthly installments through automatic bank account debits to FACTS (tuition management company). A \$45 non-refundable, annual enrollment fee is automatically deducted from the bank account within 7-10 days of activation. The fee will be deducted from the bank account each year thereafter in July, unless notice is given to the school accountant by June 1st. The first tuition payment for 2019-2020 will be debited on July 20, 2019, with each additional payment debited on the 20th of each month, ending with the June 20, 2020 payment. If the 20th of the month falls on a Saturday or Sunday, payment will be withdrawn on the following Monday.

Tuition and Fee Requirements Upon Withdrawal: If a student withdraws from Sacred Heart Catholic School at any time during the school year, tuition will be collected for the month in which the student withdraws and two months thereafter. All fees are non-refundable.

Late payments and/or returned payments may be subject to additional fees by the school, bank and/or FACTS. A monthly \$25 late fee will be assessed on accounts 30 days past due. A 5% fee will be added to all credit card transactions.

By signing below I/we acknowledge that I/we have read and fully understand the non-refundable fees, tuition costs and terms outlined in this contract and the "Tuition and Fees" document. I/we further understand that I/we am/are fully responsible for the payment of all tuition and fees. In the event that the parish/school must take action to recover unpaid balances, I/we understand that, in addition to the unpaid tuition and late fees, I/we am/are also responsible for all expenses and costs for such actions the parish/school make take including attorney and court fees incurred for collection.

Signature of Responsible Party #1	Date
Signature of Responsible Party #2	Date
Signature of School Principal	Date

Date Received:	Registration Paid:	Copy to Parents:
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